

Sample Notification Letter

Growing Up and Staying Healthy: Understanding HIV and Other STIs

[Insert name of School or District] Notification to Parents/Guardians for Michigan Model for Health™ HIV/STI Prevention Module

Dear Parent or Guardian:

We are about to begin teaching *Growing Up and Staying Healthy: Understanding HIV and Others* in our [insert grade] class. This program of instruction was approved by the [insert name of school or district] Board of Education. As a parent, you have several rights:

- You must be notified prior to instruction on sex education and/or HIV/STI prevention.
- You may preview the curriculum and materials. To do so, please contact:
[Insert name and contact information for the person who will schedule previews.]
- You may view the lessons being taught if you wish. To do so, you must schedule your visit at least 48 hours prior to the class you want to observe. To schedule your lesson observation, please contact:
[Insert name of person who will schedule lesson observations.]
- You may excuse your child from this instruction without penalty. If you decide that your child should not participate in some or all the lessons, please complete the Exemption Request below and return it to school office.

.....

Exemption Request

1. If you want your child to participate in the sex education and/or HIV/STI prevention lessons described on the attached list, you do not need to return this form.
2. If you want your child to be excused from some or all the sex education and/or HIV/STI prevention lessons **this year**:

	• Initial this box.
	• Draw a line through the lessons on the attached curriculum outline from which you child will be exempted.
	• Complete this form.
	• Return the curriculum outline and this completed form to the person above.

Student Name: _____

Address: _____

Parent/Guardian Signature: _____ Date: _____

